CHRISTCHURCH PARISH COUNCIL

Minutes of the Meeting of the Christchurch Parish Council on Monday 12th October 2015 in the Sports Pavilion, Christchurch

Present	Cllrs: N Russell (Chair), J Bliss, W Beswick, R Gladwin, J Hughes, P Owen, F Yeulett (CCC), W Sutton (FDC), M Tanfield (FDC), no members of the public and J Richardson (Clerk)	
106/15-16	Apologies for Absence: Cllr G Harper and Richard Guilford	
107/15-16	Declarations of Interest:	
10//15-10		
108/15-16 19.36 – 19.39	None declared Public Time: Parishioner reported that his entry for The Heron has been amended and he will not be contributing any more. Cleaning of war memorial will take place 24th October at 9.30, all helpers appreciated. Cllr Sutton will lay the Poppy Wreath on behalf of the Parish Council	
109/15-16	Confirmation of Minutes	
103/13-10	It was Proposed, and Agreed, by Cllr Russell to sign and approve the Minutes of the Meeting held on 14 th September 2015	Agreed
110/15-16	Police Report: There has been 1 vehicle crime reported in September. The New Horizon Outreach Vehicle will also be located in Christchurch (Church Road) between 13.00 hours and 14.00 hours, on 14th October 2015. This will enable residents to express any concerns or issues prior to the Rural Forum in Coldham on Monday 19th October 2015.	
111/15-16	County & District Councillors Reports Cllr Yeulett reported CCC meeting is tomorrow and agenda items include	
112/15-16	the Cromwell Museum, Huntingdon, Archives move to Ely, discussion on electricity generating capacity for the County, and investing in low carbon industries. The Chief Executive position will be decided, for a year's trial, if to share with Peterborough Council. Budgets will also be under discussion. Business rates are being looked into being brought back to local councils, details to follow. Spending review is underway. Devolution and new systems of local government are also being looked into. Cllr Tanfield asked if everyone has received their invitation to participate in the survey re spending cuts at FDC. Everyone is encouraged to complete the survey (see Parish Council website). Cllr Sutton reported that the Parish Council will receive letters regarding Concurrent Functions Grant, and street lighting in relation to CAT1 and CAT2 lights. There is a vacancy for Economic Development Officer and cabinet believes this post is so important it is now being filled by buying the service from Operation Peterborough, and a Service Level Agreement is being drawn up to cover this. Cllr Tanfield left the meeting. Recreation Graund	
112/15-16	 Recreation Ground a) Management Committee Meeting held and looked at building works being done. £200 received, to be banked, from the Yard Sale, looking at doing this again in the Spring. Insurance during building work has been investigated by the Clerk, and the builder is insuring the building during the work and there is a reduction of £84.90 due. b) Re-siting of Play Equipment quote received for toddler swing and multiplay equipment £3700 to be restored and put into the Play Area from FLP. Bench and seating quote received as well at £500. Need to get two more quotes and Cllr Hughes to do this. Advised by Clerk that the decision on this spend should be held until after the new hall is built. It was agreed to wait till the Spring to re-site this equipment. c) Memorial Hall paperwork archiving has been investigated by Cllr Bliss. Museum at Wisbech has been approached and a box can be supplied at a 	Cllr Hughes Agreed
113/15-16	one off cost of £20 at least, and stored, also discussed was the Rev Townley picture which they are interested in. Parish Council Insurance	

113/15-16 Parish Council Insurance

The renewal of the Parish Council Insurance is due and there is a need to

114/15-16	change the number of street lights ins Cllr Russell, and Agreed, to accept qu changes required. Village Hall a) Update from Morton & Hall on build meeting. Electricity Supply, has been	iote at £760.80 and Clerk to action	Agreed
	ongoing. Kitchen & Bar Fit Outs did n Ground Meeting. Proposed by Cllr Ru to discuss possible funding opportunit b) Works to footpath on Upwell Road	ssell, and Agreed, that Cllr Gladwin is ies with Cambs Acre. have commenced 12/10/15 and will	Agreed Cllr Gladwin
	take approx. 2 weeks. The earth dug of land, which may help reduce the overa and Matthew Hall re Highways Develo c) Discussion on free trees from Wood	all cost. Cllr Russell to chase Plot 1 opment Control for the footpath.	Clir Russell
115/15-16	agenda Highways/Street Lighting Highways		
	 a) Response from Highways regarding meeting. It was Proposed by Cllr Russ proposals including speed limits, signa to respond and copy email to Graham Cllrs Yeulett, Hughes and Sutton left t b) 2016-17 LHI bid to Highways option 	sell, and AGREED, to accept the age and testing for barriers. The Clerk Chappell. he meeting. ns were discussed, including Crown	Agreed Clerk
	Road/Crown Avenue request from par bid be barriers if trial tests are ok in 20 Russell, and Agreed, that the Clerk we barriers.	015-16 bid. It was Proposed by Cllr	Agreed
	c) No other Highways issues in the vill Street Lighting	lage were raised	
	a) Quote for replacement of CAT 2 str Drove, of £2143 was discussed. It was Agreed, that the quote is not accepted b) No other Street Lighting issues wer	s Proposed by Cllr Russell, and and need to leave street light as it is.	Agreed Clerk
116/15-16	Planning/Development Planning Application		
	a) F/YR15/0762/F Installation of extern Fairview Sixteen Foot Bank Christchu 9NJ. It was Proposed by Cllr Russell, has no objections	rch Wisbech Cambridgeshire PE14 and Agreed, that the Parish Council	Agreed Clerk
	 b) F/YR15/0797/F Erection of a single front and formation of a pitched roof to Cottage Padgetts Road Christchurch 	o rear of existing dwelling. Keepers	
	Proposed by Cllr Russell, and Agreed objections	, that the Parish Council has no	Agreed Clerk
117/15-16	Income & Expenditure a) 2 nd Instalment Precept and Council	Tax Support rec'd £4667.50	
	b) It was Proposed by Cllr Russell, an accounts for payment,		Agreed
	J Richardson	Clerks Salary (September 2015)	£279.90
	J Richardson Christchurch Village Resource	Poppy Wreath (reimbursement) The Heron	£25.00 £80.00
	Centre		
	E Mason & Sons J H Cook Ltd	Grass Cutting Extra Piling Costs of Village Hall	£552.00 £5025.00
	Morton & Hall ICO	Village Hall stage inspections Registration Fee (Direct Debit) TOTALS	£1218.00 £35.00 £7214.90
	 c) Clerks report on the September Bar Appendix 1 	nk Balances & reconciliation is at	
	d) Transfer of £50K of funds from Dep Proposed, and Agreed, by Cllr Russel	I. The Clerk to action	Agreed Clerk
	 e) There has been a complaint register was Proposed by Cllr Gladwin, and Ag the Clerk with the agreed amendment 	greed, that the response compiled by	Agreed Clerk

	 f) Clerks report on budget v performance up to end Sept 2015 is at Appendix 2
118/15-16	Public Rights of Way: There are no missed cuts of Public Rights of Way to
110/13-10	be reported
119/15-16	Fenland Event Safety Advisory Group - Training Event on 21st October
113/13-10	2015 at 4p.m (Wisbech Boat House) re safety issues at public events. No
	councillors are able to attend.
120/15-16	Current Policies: To discuss and agree changes required to Standing
120/13-10	Orders, Financial Regulations, Publication Policy, Complaint Handling
	Process (Placed on website for viewing and will be placed on next agenda)
121/15-16	Risk Assessment: To discuss annual risk assessment and completion of
121/10 10	tasks (emailed to Cllrs 30/09/15) (will be placed on next agenda)
122/15-16	Correspondence
122/13-10	a) Rural Services Network Bulletin (highlights in weekly report 25/09/15,
	30/09/15, 09/10/15)
	b) NALC Bulletin (emailed 11/09/15)
	c) Chairman's Secretary (FDC) changes (included in weekly report
	18/09/15)
	d) Update from Cambs Police Inspector (included in weekly report 25/09/15)
	e) Ouse Washes Conference (included in weekly report 25/09/15)
	f) Invite to Tourism event at FDC on 02/10/15 (included in weekly report
	02/10/15)
	g) Fenland Community Safety Partnership October Newsletter (included in
	weekly report 09/10/15)
123/15-16	Agenda Items/Next Meeting
	The date of the next Parish Council Meeting will be Monday 9 th November
	2015 Items to be included on Agenda should be with the Clerk by Monday

2015. Items to be included on Agenda should be with the Clerk by Monday 2nd November 2015

Meeting Closed at 9.30

Appendix 1

Bank Reconciliation					Financial Year ending 31 March 2016		
Christchurch Parish Council						-	
Prepared by Jacquie Richardson (Cl	lerk & RFO)						
Date	30/09/2015						
Approved by			Chair				
Date	12/10/2015						
Balance per bank statements as	at	30/09	/2015	£	£		
Current Account				10557.32			
Savings Account				146553.20			
					157110.52		
Less: Unpresented Cheques							
Cheque Number							
					0.00		
Add: Any unbanked cash in transit							
			FDC 2nd Inst 15/16	4667.50	4667.50		
Net bank balances as at		02/09/2015			161778.02		
The net balances reconcile to the C							
Opening Balance	As per previous Year End Box	Audit Report		206844.30			
Add: Receipts to date				62664.52			
Less: Payments to date				107730.80			
Closing Balance				161778.02			
Earmarked Reserves							
Village Hall	128,917.75						
Mrs Spall Request	200.00						
Recreation Ground 106 monies	75.07						
Street Lighting	3,000.00						
Youth Club	2,500.34						
Total Remaining	29,585.20						

Appendix 2

CHRISTCHURCH PARISH	COUNCIL						
		BUDGET	CURRENT	CURRENT	CURRENT	FORECAST	VADIANCE
INCOME:		2015-16					VARIANCE
			End JUNE 2015	End SEPT 2015	End DEC 2015	2015-16	00.00
	Maintenance Grants: Precept	£8,488.00		£8,488.00		£8,488.00	
	Council Tax Support Grant	£847.00		£847.00		£847.00	
	Concurrent Functions Grant	£1,833.00		£917.00		£1,833.00	£0.00
	Allotment Rents	£2,000.00		£1,098.75		£2,000.00	£0.00
	Allotment Drainage Rates	£405.00				£405.00	£0.00
	Recycling Credits	£15.00		£44.33		£44.33	-£29.33
	VAT Refund	£700.00		£390.00		£700.00	£0.00
	Bank Interest	£15.00	£19.67	£37.94		£30.00	-£15.00
	Bursary Payment						£0.00
	Youth Club Funds		£2,500.34	£2,500.34		£2,500.34	£2,500.34
							£0.00
SUB TOTALS:		£14,303.00	£7,231.84	£14,323.36	£0.00	£16,847.67	£2,456.01
	Village Hall Grants/Donations			£48,341.16		£48,341.16	
TOTALS:		£14,303.00	£7,231.84	£62,664.52	£0.00	£65,188.83	£2,456.01
		BUDGET	CURRENT			FORECAST	VARIANCE
EXPENDITURE:		2015-16	End JUNE 2015	End SEPT 2015	End DEC 2015	2015-16	
	Auditors Fees	£300.00		£120.00		£300.00	£0.00
	Drainage Rates	£470.00		£405.26		£405.26	
	Clerks Salary	£3,500.00		£1,613.93		£3,500.00	£0.00
	Clerks Office Expenses	£3,500.00 £120.00		£1,013.93		£3,500.00 £120.00	£0.00
	HMRC	£120.00	£120.00	£120.00		£120.00	£0.00
	PP&S	£60.00	640.05	£26.41		£60.00	
	Hall Expenses	£200.00		£20.41		£200.00	£0.00 £0.00
						£200.00	£0.00
	Insurance	£800.00		050.00			
	Subscriptions	£70.00		£59.00		£59.00	£11.00
	Allotment Rents	£412.50		£412.50		£412.50	
	Rec Ground Insurance	£940.00				£0.00	£940.00
	RoSPA Inspection	£0.00				£0.00	£0.00
	Training Fees	£100.00				£100.00	£0.00
	Grass Cutting	£3,160.00		£1,450.00		£3,160.00	£0.00
	Rec Ground Exs	£0.00					£0.00
	Cemetery Maintenance	£245.00		£122.50		£245.00	£0.00
	War Memorial Maintenance	£0.00					£0.00
	Election Costs	£900.00				£891.54	£8.46
	LHI Bid Contribution	£1,000.00		£765.70		£765.70	
	Repairs to Play Park	£500.00				£500.00	£0.00
	S137	£25.00				£25.00	£0.00
	Village Web Site Managemer	1					£0.00
	Tree Cutting/Contingency	£500.00				£500.00	£0.00
	Donations						£0.00
	Heron Running Costs	£960.00		£480.00		£960.00	£0.00
	VAT Paid	£700.00	£130.00	£440.00		£700.00	
	Transfers to Bank Acct's						£0.00
	SUB TOTALS:	14,962.50	2,713.32	6,015.30	-	13,704.00	£1,258.50
	Village Hall Build			101,715.50		101,715.50	
TOTALS:		14,962.50	2,713.32	107,730.80	-	115,419.50	1,258.50